

**When you visit our online purchase site, you will see a page that looks like below:**

Facebook X Authorize.Net X Carolina Beach Parking X +

https://carolinabeachparking.t2hosted.com/Account/Portal

PARKING PORTAL PERMITS ▼ CITATIONS VEHICLES (0 ITEMS \$0.00) LOGIN -or- SIGNUP

 WELCOME TO THE  
CAROLINA BEACH  
PARKING PERMIT  
AND CITATION PORTAL!

PLEASE READ BEFORE PURCHASING PARKING/RE-ENTRY PERMITS

[Read Announcement](#)

Click here to LOGIN or CREATE account to:

- Purchase 2020 PARKING PERMIT
- Purchase 2020 GOLF CART/LSV PERMIT
- Pay or Appeal Parking CITATION

Please use the following process to process your request online:

If you have purchased parking decals or golf permits in the past, either in person or online, your name/account will probably already exist in our database. To make sure you are not creating a duplicate account, please begin by following these instructions:

- Click on **LOGIN**
- Click on **Forgot Password**

PARKING PORTAL PERMITS CITATIONS VEHICLES (0 ITEMS \$0.00)



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## Customer Login

If you know your login information (email address and password), enter that information and click SUBMIT.

If you're not sure of your login information (email or password), or if this is the first time you've purchased a permit/decals online, click on the FORGOT PASSWORD link and follow the instructions.

 [FORGOT PASSWORD? CLICK HERE](#)

Email

Password

\* indicates a required field

- Enter the **EMAIL** address you think is associated with your account and click **SUBMIT**

The screenshot shows a web browser window with the URL [https://carolinabeachparking.t2hosted.com/cmnn/email\\_recover.aspx](https://carolinabeachparking.t2hosted.com/cmnn/email_recover.aspx). The page header includes navigation links for PARKING PORTAL, PERMITS, CITATIONS, and VEHICLES, along with a shopping cart icon showing 0 items for \$0.00 and a LOGIN link. The main header features the Carolina Beach logo and the text "CAROLINA BEACH PARKING PERMIT AND CITATION PORTAL!". A blue banner reads "PLEASE READ BEFORE PURCHASING PARKING/RE-ENTRY PERMITS" with a "Read Announcement" link. The central heading is "Recover lost ID and Password". Below this, instructions state: "Enter the email address you think is associated with your account and click SUBMIT. If you have an account or are already set up in the database, your account information will be emailed to you. If you receive a message stating the email address does not exist, you'll need to create or sign up for an account. [CLICK HERE](#) to sign up." A red arrow points to the "Email Address" input field, which has an asterisk indicating it is a required field. A "Submit" button is located below the input field.

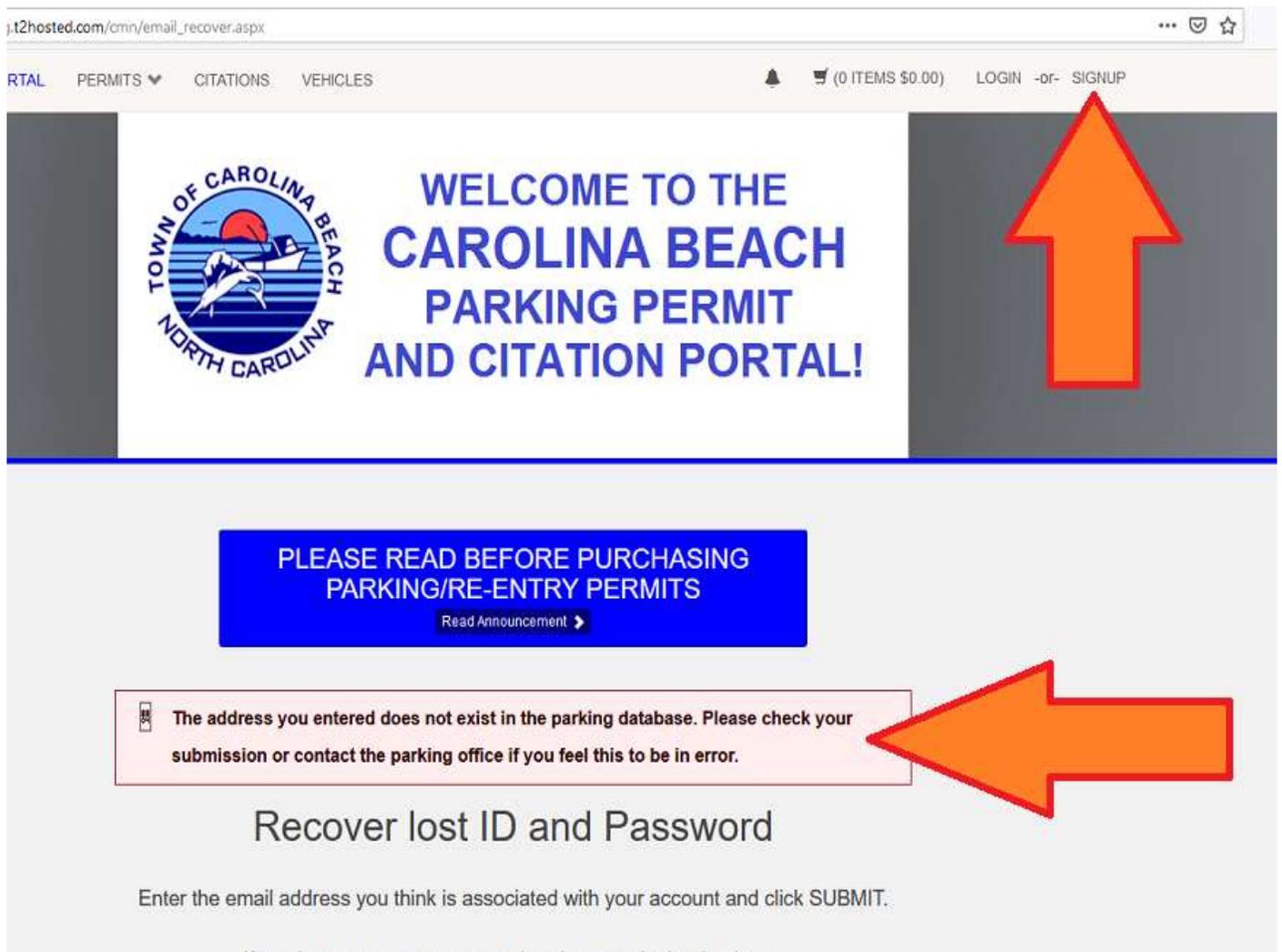
**If you see the following message on your screen after clicking SUBMIT, this means you already exist in the database and don't need to create a login:**

The screenshot shows the same website after a successful login attempt. The main heading is "WELCOME TO THE CAROLINA BEACH PARKING PERMIT AND CITATION PORTAL!". A red arrow points down to a light blue message box that says "The account information has been sent to your email address." Below this is another blue banner: "PLEASE READ BEFORE PURCHASING PARKING/RE-ENTRY PERMITS" with a "Read Announcement" link. The central heading is "Customer Login". Below this, instructions state: "Please enter your login information below and click submit. If you do not have an account for this system you may [create an account](#). If you forgot your password click [HERE](#)".

- You will receive an email that looks like the picture below. Click on the link and proceed to “reset your password” (Note-if the link does not automatically open a browser, highlight the link address and past in your browser)



If you get the message stating *the email address entered does not exist* (see below), this means your email address could not be found in the system, and you will need to SIGN UP and create an account before proceeding with the permit request process:



- Once you have reset/established your password OR signed up and created an account, click **LOGIN** again and use your email and new password to access the online purchase program.
- You will know you are logged in because you will see “Welcome, Your Name!” in the right hand corner of the screen.
- Once you have logged in, click on the **PERMITS** down arrow and choose **PERMIT REQUEST**

beachparking.t2hosted.com/Portal

PARKING PORTAL PERMITS CITATIONS VEHICLES (0 ITEMS \$0.00) Welcome, SHI

View Your Permits  
Get Permits  
Permit Request

**THE CAROLINA BEACH PARKING PERMIT AND CITATION PORTAL!**

**PLEASE READ BEFORE PURCHASING PARKING/RE-ENTRY PERMITS**  
Read Announcement ▶

**Click here to LOGIN or CREATE account to:**

**Purchase 2020 PARKING PERMIT**

**Purchase 2020 GOLF CART/LSV PERMIT**

**Pay or Appeal Parking CITATION**

**Please use the following process to process your request online:**

**Step 1-Sign up or login to your account:**

- To create an account, **CLICK SIGNUP**
- Already have an account? **CLICK LOGIN** to login to your account

- Select the Type of Permit/Decal you want to purchase
- Check the box agreeing to terms and regulations
- Click **NEXT**

Facebook

parking.t2hosted.com/appreqs/index.aspx

PARKING PORTAL PERMITS CITATIONS VEHICLES (0 ITEMS \$0.00) Welcome, S

# CAROLINA BEACH PARKING PERMIT AND CITATION PORTAL!

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## Permit Request

You may purchase the following Carolina Beach permits online:

**Residents/Property Owners/Business Owners:**

- Parking Decals (also serve as re-entry permits)
- Re-entry Only Permits (serves as re-entry only permit, no parking included)
- Golf Cart or Low Speed Vehicle (LSV-golf cart with state registered license plates) Permits

**Non-residents:**

- Parking Decals
- Golf Cart or Low Speed Vehicle (LSV-golf cart with state registered license plates) Permits

Select One

- Resident/Owner Parking Permit
- Non-resident Parking Permit
- Business Employee Parking Permit
- Golf Cart or LSV Parking Permit
- Staff Parking Permit

Select One

Please check the box below.

I agree to abide by the parking rules and regulations

**NEXT**

- This page is where you will upload your documents (you can take a picture with a smart phone or scan them to a folder on your computer).
- For each document that you upload, you will need to click on the CHOOSE/BROWSE button, then upload/attach the documents. Remember, you will need a copy of the vehicle registration for each automobile you are purchasing decals for.
- Once you have completed uploading all documents, enter your email address
- Click SUBMIT

[Read Announcement](#)

## Permit Request

**ALL permit requests require  
that related documentation must  
be uploaded with your permit request:**

**Property Owners/Permanent Residents:**

**PARKING PERMITS:**

- Driver's License
- Current Vehicle Registration(s)
- Proof of ownership/residency (current utility or tax bill with CB address listed, or copy of lease)

**GOLF CART PERMITS-all items listed for Parking Permits above AND:**

- Completed and signed Golf Cart Permit Application. [CLICK HERE](#) for blank application.

**Non-Residents:**

**PARKING PERMITS:**

- Driver's License
- Current Vehicle Registration(s)

**FOR GOLF CART PERMITS-all items listed for Parking Permits AND:**

- Completed and signed Golf Cart Permit Application. [CLICK HERE](#) for blank application.

Documentation-please upload in .jpg,.jpeg,.bmp,.pdf,.gif, or .png formats

### Upload your documents here

Driver's License#D  
 No file selected.

Vehicle Registration  
 No file selected.

Lease, Deed or Utility Bill  
 No file selected.

Golf Cart Application  
 No file selected.

Email

\* Indicates a required field

- You will then get a message indicating that your permit request has been received and you should receive an email from one of our billing representatives authorizing you to purchase a permit
- If any documents are missing, or they need something else, you will get an email stating your request was not approved.



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### Permit Request Confirmation

**Thank you for requesting the following permit:**

**Resident/Owner Parking Permit**

**Our Customer Service Representatives will review your documentation and verify your residency status. You will receive an email receipt authorizing you to purchase your permit. The email will be sent to TOCBEACH@GMAIL.COM within 3 to 5 business days.**