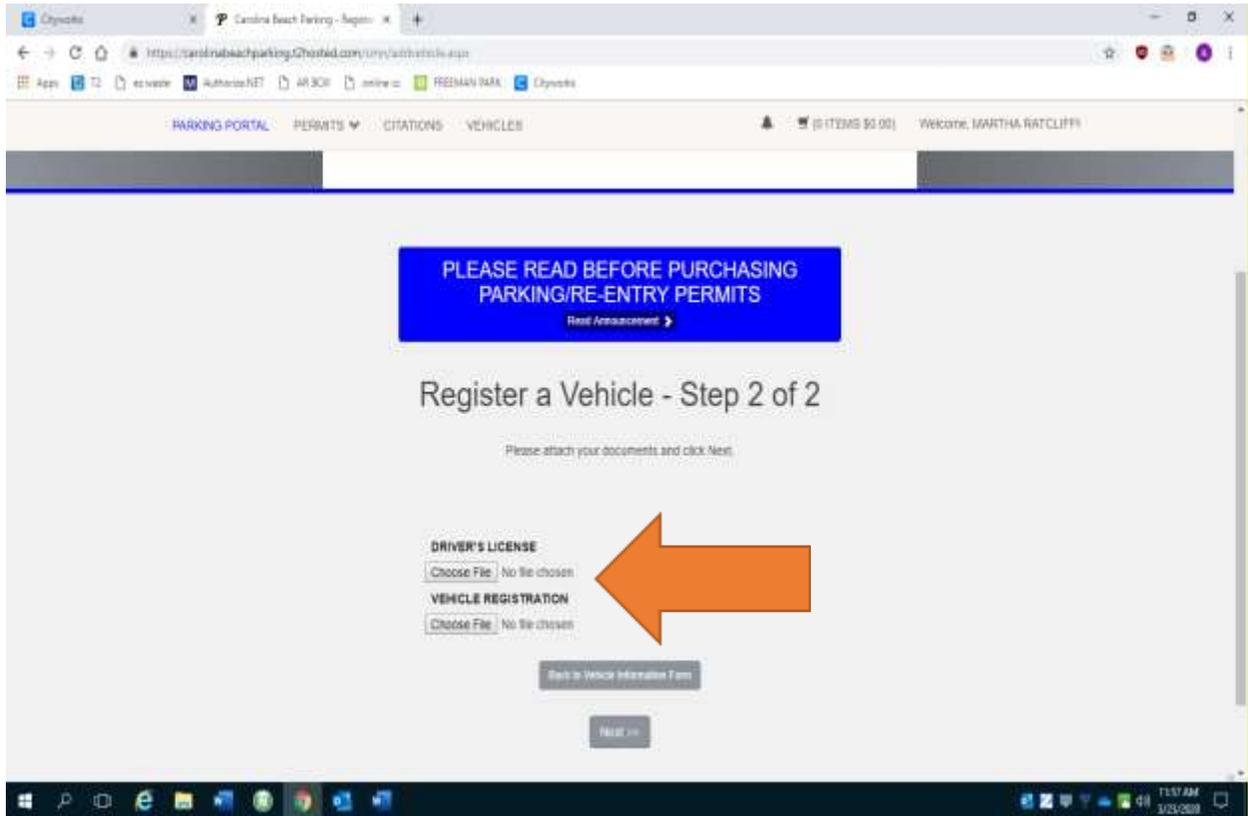


IF YOU HAVE NEVER PURCHASED A DECAL OR PERMIT FROM THE TOWN OF CAROLINA BEACH (EITHER IN PERSON OR ONLINE), YOU MUST SIGN UP AND CREATE AN ACCOUNT BEFORE REQUESTING A PERMIT.

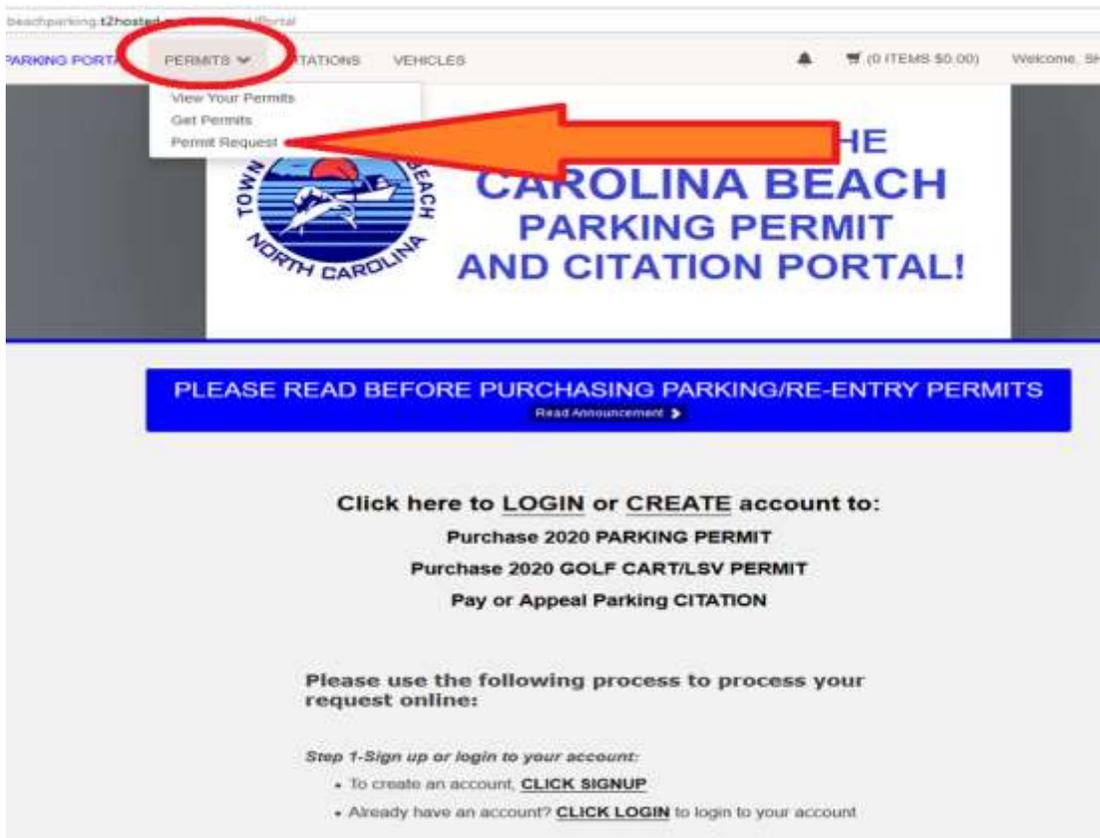
- CLICK ON THE **SIGN UP** BUTTON TO CREATE YOUR ACCOUNT

The image displays two screenshots of a web portal for Carolina Beach Parking. The top screenshot shows the registration form with the following fields: Email Address (ANGEL3@MCHS1.COM), Email Address (confirm) (ANGEL3@MCHS1.COM), Type of Request (Requesting a Permit), First Name (MARTHA), Middle Name, Last Name (RATCLIFF), Home Phone, and Mobile Phone. The bottom screenshot shows the vehicle information form with the following fields: Plate Number, Plate Number (confirm), Relationship to Vehicle (Select One), State/Province (NORTH CAROLINA), Year, Make (Select One), Model (Select Make First), Color (Select One), and Style (Select One). The user is logged in as MARTHA RATCLIFF.

- ATTACH VEHICLE REGISTRATION AND DRIVER'S LICENSE



- AFTER ADDING VEHICLE AND ATTACHING A COPY OF REGISTRATION, CLICK **NEXT** AND YOU WILL BE TAKEN TO THE PARKING PORTAL HOME PAGE.
- Click on the **PERMITS** down arrow and choose **PERMIT REQUEST**



- Select the Type of Permit/Decal you want to purchase
- Check the box agreeing to terms and regulations
- Click **NEXT**

Facebook

parking.t2hosted.com/appreqs/index.aspx

PARKING PORTAL PERMITS CITATIONS VEHICLES (0 ITEMS \$0.00) Welcome, S

**CAROLINA BEACH
PARKING PERMIT
AND CITATION PORTAL!**

**PLEASE READ BEFORE PURCHASING
PARKING/RE-ENTRY PERMITS**

[Read Announcement](#)

Permit Request

You may purchase the following Carolina Beach permits online:

Residents/Property Owners/Business Owners:

- Parking Decals (also serve as re-entry permits)
- Re-entry Only Permits (serves as re-entry only permit, no parking included)
- Golf Cart or Low Speed Vehicle (LSV-golf cart with state registered license plates) Permits

Non-residents:

- Parking Decals
- Golf Cart or Low Speed Vehicle (LSV-golf cart with state registered license plates) Permits

Select One

- Resident/Owner Parking Permit
- Non-resident Parking Permit
- Business Employee Parking Permit
- Golf Cart or LSV Parking Permit
- Staff Parking Permit

Select One

Please check the box below.

I agree to abide by the parking rules and regulations

NEXT

- This page is where you will upload your documents (you can take a picture with a smart phone or scan them to a folder on your computer).
- For each document that you upload, you will need to click on the **CHOOSE/BROWSE** button, then upload/attach the documents. Remember, you will need a copy of the vehicle registration for each automobile you are purchasing decals for.
- Once you have completed uploading all documents, enter your email address
- Click **SUBMIT**

[Read Announcement](#) ▶

Permit Request

**ALL permit requests require
that related documentation must
be uploaded with your permit request:**

Property Owners/Permanent Residents:

PARKING PERMITS:

- Driver's License
- Current Vehicle Registration(s)
- Proof of ownership/residency (current utility or tax bill with CB address listed, or copy of lease)

GOLF CART PERMITS-all items listed for Parking Permits above AND:

- Completed and signed Golf Cart Permit Application. [CLICK HERE](#) for blank application.

Non-Residents:

PARKING PERMITS:

- Driver's License
- Current Vehicle Registration(s)

FOR GOLF CART PERMITS-all items listed for Parking Permits AND:

- Completed and signed Golf Cart Permit Application. [CLICK HERE](#) for blank application.

Documentation-please upload in .jpg, .jpeg, .bmp, .pdf, .gif, or .png formats

Upload your documents here

Driver's License/ID
 No file selected. 

Vehicle Registration
 No file selected. 

Lease, Deed or Utility Bill
 No file selected. 

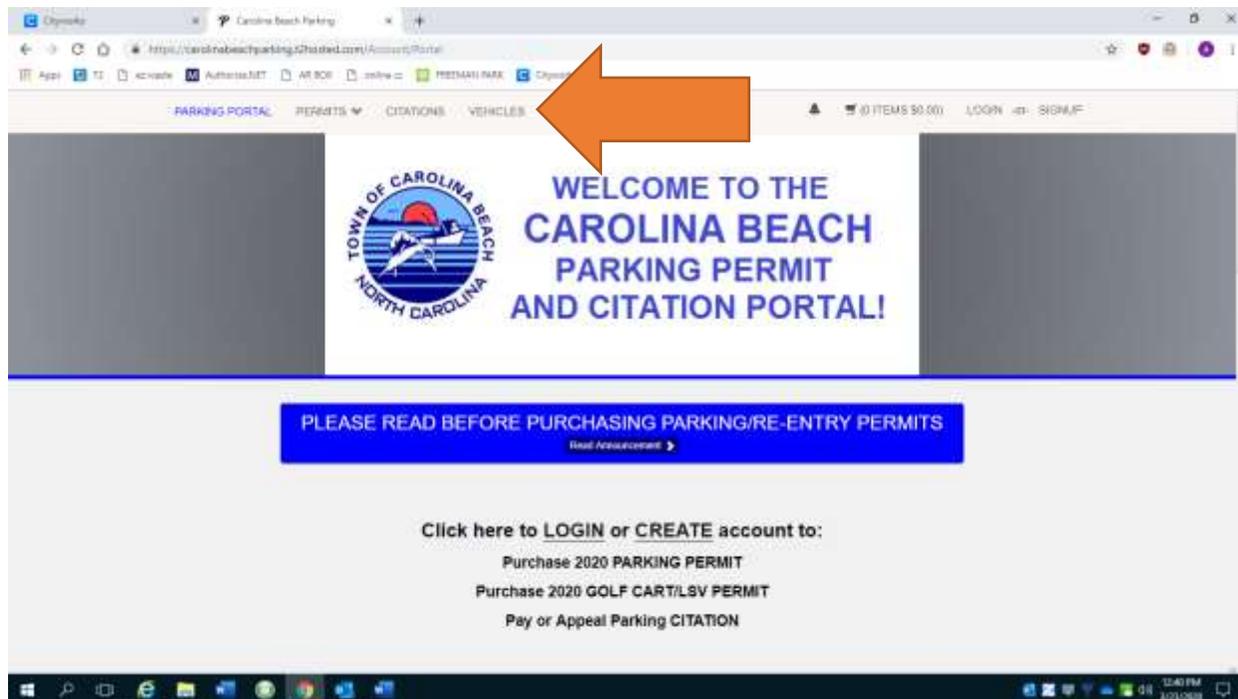
Golf Cart Application
 No file selected. 

Email
 

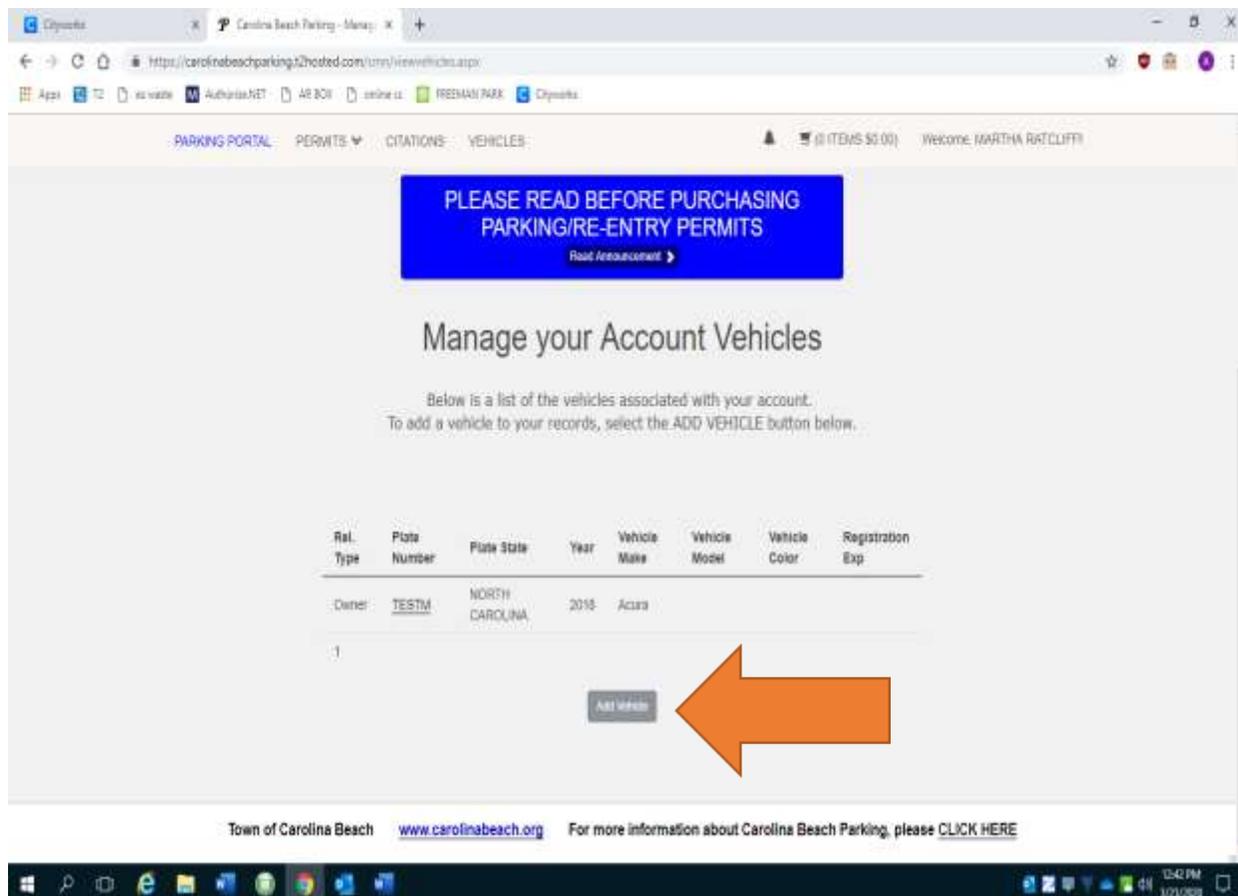
* Indicates a required field



- If you have more than one vehicle to purchase permits/decals for, you may do so.
- On the HOME page (click **on PARKING PORTAL**), CLICK on **VEHICLES**



- THIS WILL TAKE YOU TO MANAGE VEHICLES.
- CLICK **ADD VEHICLE**



- ADD IN ADDITIONAL VEHICLE'S INFORMATION
- ATTACH VEHICLE REGISTRATION.
- **NOTE: YOU DO NOT HAVE THE ATTACH LICENSE MORE THAN ONCE**
- FOR EACH VEHICLE, YOU MUST PROCESS A **PERMIT REQUEST** PROCESS
- EACH TIME YOU REQUEST A PERMIT, YOU WILL THEN GET A MESSAGE INDICATING THAT YOUR PERMIT REQUEST HAS BEEN RECEIVED AND YOU SHOULD RECEIVE AN EMAIL FROM ONE OF OUR BILLING REPRESENTATIVES AUTHORIZING YOU TO PURCHASE A PERMIT
- IF ANY DOCUMENTS ARE MISSING, OR THEY NEED SOMETHING ELSE, YOU WILL GET AN EMAIL STATING YOUR REQUEST WAS NOT APPROVED.



WELCOME TO THE CAROLINA BEACH PARKING PERMIT AND CITATION PORTAL!

PLEASE READ BEFORE PURCHASING
PARKING/RE-ENTRY PERMITS

[Read Announcement](#) ▶

Permit Request Confirmation

Thank you for requesting the following permit:

Resident/Owner Parking Permit

Our Customer Service Representatives will review your documentation and verify your residency status. You will receive an email receipt authorizing you to purchase your permit. The email will be sent to TOCBEACH@GMAIL.COM within 3 to 5 business days.