

1121 N. Lake Park Blvd.
Carolina Beach, NC 28428
Phone (910) 458-2999
Fax (910) 458-2997



Permit #: _____

Date: _____

TOWN OF CAROLINA BEACH SHED PERMIT (ZONING) APPLICATION

***** Only sheds 12' or less in all dimensions can be permitted through a zoning permit.
Any dimensions over 12' require a building permit. *****

Applicants must submit this completed form to the Town of Carolina Beach Zoning Administrator/Planning Department for approval.

Project Location _____

SECTION 1 – PROJECT INFORMATION

1) Property Owner's Information:

Property Owner's Name _____ Phone _____

Property Owner Address: _____

2) Contractor's Information:

Contractor's Name _____ Phone _____

Contractor's Address _____

3) Contact Person for the Project:

Name _____ Phone _____

Email: _____

Section 2 - PROPOSED CONSTRUCTION

Structure Dimensions: Length: _____ ft. Width: _____ ft. Height (from grade to upper most point): _____ ft.

Number of Internal Plumbing Fixtures (no more than 3): _____

Side Setback: _____ ft. Rear Setback: _____ ft. Front Setback: _____ ft.

Adding a Concrete Pad? Y N If Yes, What Size: _____ ft. x _____ ft. = _____ sf.

Cost of Construction: \$ _____

NOTE: A site plan is REQUIRED. Please include the following on the site plan:

- Location of structure
- Setbacks to structure from property line
- Property lines
- Location of primary structure (House/building)
- Concrete pad, if applicable
- Any additional information as required by Town staff

SECTION 3 – SIGNATURE

I hereby certify that I have examined this complete application and the statements therein are true and correct and that all work shall be done in accordance with all applicable Local, State and Federal Laws. The Zoning Administrator shall be notified of any changes in the plans and specifications for this project.

Signature of legally responsible person: _____

Print Name _____ Date _____

*** SUBMIT PERMIT INFO TO: permits@carolinabeach.org ***